

THE EXECUTIVE'S ASSOCIATION OF GREATER RIO RANCHO
STATEMENT OF PURPOSE

EAGRR is an exclusive, non-profit businessperson's organization, and is comprised of sole proprietorships, partnerships, corporations and associations of good character and outstanding professional business reputation. The Association's main purpose is to support and enhance business activities through the exchange of information and for the purpose of promoting business among its members.

Each member represents a different business, trade, occupation or profession, and each is a responsible, successful business and professional leader in their field and community, as EAGRR members are expected to keep their fellow members informed of conditions and information that may present challenges and opportunities to our business operations. The practice of reciprocity among members is of prime importance to ensure that the volume of business conducted among EAGRR member firms is of significant benefit to all members, as the success of the association will undoubtedly be the result of member involvement.

Upon acceptance of membership, members are expected to attend our weekly business meeting, share knowledge and expertise with other members, and to generally help members to stay informed about our community. Each meeting provides you access to business networking opportunities with other members, and your exclusive membership allows you access to other members at anytime to seek advice, discuss an idea, resolve an obstacle or offer your services. In addition to weekly meetings, membership in EAGRR offers multiple social activities, allowing members additional opportunities to network and interact.

THE EXECUTIVE'S ASSOCIATION OF GREATER RIO RANCHO
BY-LAWS

ARTICLE I.

NAME: The name of the organization shall be Executives' Association of Greater Rio Rancho, Inc. The organization is a businessperson's breakfast group.

ARTICLE II

OBJECTS: The objects of the organization shall be:

- (1) To institute and maintain a method of collecting, recording and exchanging business information for and between its members;
- (2) To encourage local and foreign trade expansion for the benefit of its members;
- (3) To provide for the display, sale, or publicity of the goods, property, or services handled or represented by its members;
- (4) To create and encourage cooperative business methods so as to improve or increase the efficiency and service of the business by its members;
- (5) To develop and carry on such activities as shall be found best to promote the welfare of its members and effect the purposes for which the organization is formed;
- (6) To encourage business and professional development within the community as a whole.

ARTICLE III

CREED: The Association recognizes this statement as its creed:

“I believe in the Executives’ Association because it stands for mutual interest, for service from each to all, for cheerful cooperation for more real efficiency, for success based on merit, for interchange of useful information, for constant progress in things that are worthy. I believe in the Association because its precepts urge me on, always satisfying, always promising; and though it has hours of leisure and lighter vein, yet it is an Association with a purpose and does not forget, that its members do not idly dream or drift, but have hard work to do and loads to lift.”

ARTICLE IV.

MEMBER CRITERIA

The membership of this Association shall be composed of sole proprietorships, partnerships, corporations, and associations of good character and outstanding business and professional reputation. The admission of all members and representatives shall be subject to the approval of the Board of Directors.

- a) Membership shall belong to the business/firm. The owner, partner, officer or other executive with policy-making authority will serve as the designated Association representative.
- b) Each member shall represent a different business, trade, occupation, or profession and shall be classified accordingly. No prospect or member of the Association shall apply for or hold more than one classification. It is generally understood that some duplication of products and/or services may occur. In the instance that such duplication results in a conflict of interested businesses, the Board of Directors will assume responsibility for resolution.
- c) Only one alternate representative is allowed per membership. Requests for alternate representation must be submitted in writing and are subject to approval by the Board or Directors. Should both designated member and alternate attend, the member will be billed for the additional meal.
- d) Each member firm shall be represented by one vote. Only the designated member or approved alternate representative is permitted to vote in any action. Delinquent status due to attendance or non-payment renders any member firm ineligible to vote.
- e) A member may change his classification provided he makes application for such change on the designated form to the Membership Committee, who will recommend approval or rejection and refer the request to the Board of Directors for final action. Upon approval by the Board, the request shall be released to the membership and an eight-day waiting period observed to preclude any dissent.
- f) Memberships are not transferable without approval of the Board of Directors. When a business is sold or when management changes similarly, membership shall be held in abeyance for thirty days during which time a proposal for membership shall be made to the Membership Committee. The new firm’s qualifications for membership and representation shall be treated the same as

for a new member, except that no admission fee will be imposed upon acceptance.

PROPOSALS FOR MEMBERSHIP

A proposal for membership shall be presented in the form and manner prescribed by the Board of Directors, as follows:

- a) Prospective Member may attend up to two meetings as the guest of EAGR.
- b) Sponsoring member shall obtain an application form from the Membership Committee for delivery to the prospective Member.
- c) Sponsoring member shall deliver completed application and payment for dues according to the most current dues structure to the Membership committee for review. Payment of the prescribed admission signifies the acceptance and willingness of the member to conform to Association rules and regulations, whether expressed in the by-laws or otherwise adopted by the Association.
- d) Upon review and approval by the Membership committee, the prospective member application shall be posted and read to the general membership at the next two consecutive general Membership meetings. Members are encouraged to address questions or concerns with Membership committee designates.
- e) The Membership committee shall present the pending application, its supporting information, and comments provided by Members to the Board at the first available board meeting. Admission to the Association shall be determined by a majority vote of the Board of Directors.
- f) Should the proposed firm fail to qualify for membership or should a prospective member application be rejected within with fourteen (14) days after notification of election to membership, the classification shall be again declared open.

INTERIM MEMBERSHIP FOR TRANSFERRED/FORMER MEMBERS

Members in transit – may apply to Board for continued membership for up to 12 months as an interim member (if a former member in good standing) who has sold a business, left management of member company, or retired. Interim members have no category while in transition, and shall not compete with any other current member. Quarterly fees remain consistent with regular membership fees. Once interim membership expires or member in transit begins business in a new category, he or she must reapply for membership or resign completely. Board will need to approve on a case by case basis.

ARTICLE V

ADMISSION FEES AND DUES

- a. Admission fees shall be fixed by the Board of Directors and shall be payable at the time application is made for membership. Dues include the weekly breakfast and shall be payable in advance quarterly. Members received after the 15th day in

any given month shall pay no dues for that month, but shall be charged for meals taken during the month preceding the regular billing date.

b. Any member who fails to pay his dues and other Association expenses levied by the Board of Directors within the thirty-day billing period is considered delinquent and shall be so advised by the Executive Director on the last day of that month. Failure to remove the delinquency within fifteen days thereafter is grounds for suspension and the member shall so be warned in writing. Unless the obligation is satisfied within fifteen days after warning, the membership may be terminated by Board action. When a membership is terminated, notice shall be given, in writing, together with a closing statement of the remaining balance due.

ARTICLE VI BOARD OF DIRECTORS

The control and management of this Association shall be vested in a Board of Directors, consisting of not less than eight members, including the immediate Past-President, who will serve as Chairman of the Board as a non-voting member, except in the case of a tie. The Board shall hold regular meetings at least once a month and such special meetings, as the interest of the Association shall require.

The President or the Executive Director, at the request of three or more Directors or at the request of one-fifth of the membership shall call special meetings, by reasonable notice to each Director.

Six members shall be elected by a vote of the membership at large and their terms shall be arranged so that two vacancies, at least, occur for an eighteen-month term and are subject to be filled, by election, every six months. A board member elected to an eighteen-month term is not eligible to succeed himself. A six-month waiting period is observed between retirement and re-election.

Two members, the Secretary and Treasurer, shall be voting members, appointed by the Board of Directors at their organization meeting, for the six-month term.

Any vacancies occurring on the Board other than the normal retirement shall be filled by two-thirds vote of the Board of Directors and the appointment shall be for the remaining term. Five members of the Board shall constitute a quorum and, at any meeting, a majority of those in attendance shall have power to act.

The Board shall have the power to retain an Executive Director, as the Manager of the Association, to establish and maintain a headquarters office through which Association business shall be handled at the rate \$600 or less per month, depending upon services required. At the option of the Board of Directors the Executive Director may also serve as Secretary when member of the Association.

ARTICLE VII

OFFICERS

A President, Vice President, Secretary and Treasurer, chosen in the following manner, will guide the Association:

The President and the Vice President must be duly elected members of the Board of Directors. They shall be elected by a majority of the Board at a meeting immediately following the semi-annual elections. They shall serve for a term of six months and hold office until their successors are duly elected and qualified. Neither shall hold office for more than two consecutive six-month terms.

- The President shall preside at all meetings of the Board, appoint all committees, and shall have a vote in all Association matters. In the absence of the President, the Vice-President shall perform all duties and exercise all powers vested in the President.

The Secretary and the Treasurer as prescribed in Article VI of these By-Laws shall be appointed by the Board of Directors at their organizational meeting and shall serve for a term of six months. They may succeed themselves at the will of the subsequently elected Board of Directors; however, no such individual shall be appointed to serve for more than three consecutive six-month terms.

The Treasurer shall be responsible for verification of all financial transactions of the Association handled by the Executive Director at regular intervals. He shall be a member of the Budget and Finance Committee and shall present a financial report to the Association once per quarter.

The Secretary or Treasurer shall

- Keep full, accurate minutes of all meetings of the membership and Board of Directors and such records of all correspondence.
- Preserve and maintain a correct roll of members.
- Be the custodian of such other records and property as may be entrusted to him.
- Distribute to the members in effective form and manner information of value concerning leads submitted by members and keep a full record of it and results reported.
- Issue and sign checks with the President, or Vice-President or Treasurer as authorized by the Board of Directors.
- Perform such other duties as may be required by the President under the authority of the Board of Directors or the By-Laws.

ARTICLE VIII

COMMITTEES

The following standing committee(s) shall be appointed as deemed necessary by the President at the time of his or her installation.

- Budget and Finance
- House
- Leads
- Membership and Education
- Program.

Each committee will serve one six-month term. Special committee(s) shall report to and be subject to the direction of the Board of Directors. No committee shall incur any financial obligation without authorization of the Board of Directors.

ARTICLE IX

MEETINGS AND QUORUMS

Regular weekly meetings of the membership shall be held each Friday except on holidays. No morning meeting is held when an evening meeting is scheduled. Semi-annual meetings, for members only shall be held in June and December of each year for the purpose of election of Board members and other items of business requiring membership participation. Two-thirds of the members in good standing shall constitute a quorum at any meeting. Reasonable notice of such meetings shall be communicated to the membership by the Association's office.

ARTICLE X

ELECTIONS AND INSTALLATIONS

Regular association elections shall be held on the Second Friday in June and the second Friday in December of each year. The first administrative period shall commence on the first Friday in January to the first Friday in July, and the second from the first Friday in July to the first Friday in January.

On the first Friday in November and May, respectively, the President shall appoint a committee of five members in good standing to nominate candidates for the two or three eighteen-month terms on the Board of Directors, which become vacant January 1 and July 1, respectively.

The committee members shall select each committee chair. The Chairman is not entitled to a vote except in the case of a tie vote for any nominee for office. The report of the nominating committee shall be received on the first Friday in June and on the first Friday in December. Additional nominations may be made from the floor at this meeting. However, no member may be nominated from the floor unless he is present at the meeting. The new officers and Board members shall be installed as soon after their election as shall be practical.

ARTICLE XI

ATTENDANCE

The designated representative of any member firm must attend twenty meetings or more during any twelve-month period. A maximum of six excused absences shall be recognized in any quarter. Three consecutive unexcused absences automatically places the membership of the business/firm in delinquent status and

a \$100 fee is assessed. The Executive Director will provide written notification of delinquent status to the member, and payment of the assessment must be made within 30 days to qualify for reinstatement. If payment is not received within 30 days of notification, the membership will be terminated and the classification considered open. The reinstatement fee shall be applied to the social budget.

Illness, family emergency or business away from the city constitutes an excused absence when the Executive Director is so notified. Notification to the Executive director is preferred prior to the meeting, but must be provided within 7 days following the missed meeting, and failure to provide notification constitutes an unexcused absence.

Attendance at the Board meetings, at Educational or other meetings sponsored by the Association, or attendance at other executive association meetings may be considered as make-up meetings when the meeting Coordinator is so notified. Confined illnesses, extended travel or personal problems confronting members shall be considered individually by the Board of Directors.

ARTICLE XII

RULES OF ORDER AND AMENDMENTS

Robert's Rules of Order shall be the parliamentary guide for the association. These By-Laws may be amended by a vote of two-thirds of the members present at any meeting, provided that reasonable notice has been provided to the member of the proposed amendment and of the meeting at which it is to be considered.

ARTICLE XIII

TERM OF EXISTENCE AND PROPERTY

This Association shall remain in existence until such time as two-thirds of its active members petition in writing to dissolve it. No member shall have any separate right, title or interest in the assets of the Association until it is duly and properly liquidated.

ARTICLE XIV

EXPULSION

In view of Article II of these By-Laws, any member who shall be guilty of conduct inconsistent with objects of this Association or is guilty of conduct inconsistent with the ethics of his business or profession shall be subject to membership review by the Board of Directors, acting in the capacity of the Grievance Committee. If the Board of Directors adjudges a member firm bankrupt, membership in this Association will be terminated.

In any such case, the Board of Directors shall act as the Grievance Committee and shall be vested with full power to deal in such situations. In acting as such Grievance Committee, the Board may hold private or open hearings; may receive oral or written testimony; and may take any and all action it deems necessary

under the circumstances. In all decisions under this article the majority vote shall be binding and decisive.

MEMBERSHIP COMMITTEE CRITERIA

EAGRR Membership Criteria

(AKA: The "Who, What, When, Where, How and Why for soliciting new members)

- The company is
 - A legitimate business with Federal ID#
 - An established business for a minimum of two years
 - Preferably not a home-based business
 - Representative of an open EAGRR category
 - Of interest and benefit to the general membership: is a reciprocal relationship with potential member reasonable and feasible?
 - Able to provide at least three verifiable business references
- The primary representative is
 - An owner or principal in company
 - Possesses policy-making power, and/or
 - Possesses financial responsibility: can he or she write a check on company's behalf?

Other consideration

- Is primary representative involved in other organizations?
- Does primary representative hold interest in other business(s)?